

Hong Kong



Schedule of Fees

Registration and administration of companies

Cost, €
The prices exclude VAT

◆ Registration

1	<ul style="list-style-type: none"> • Company name approval • Preparation of documents for company incorporation, drafting of Articles of Association • Filling out of the registration forms • Registration of company in the Companies Registry • Receipt of incorporation documents • Issue of Corporate Register and Share certificate, preparation of Trust Deed • Payment of fees and duties related to the registration 	499
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◆ Nominee and related services

2	Business Registration Certificate	255
3	Nominee Shareholder (legal entity)	
	Per month	39
	Per year	394
4	Nominee Shareholder (physical person)	
	Per month	79
	Per year	797
5	Director (legal entity)	
	Per month	79
	Per year	797
6	Director (physical person) ¹	
	Per month	129
	Per year	1299
7	Secretary service:	
	<ul style="list-style-type: none"> • Registered Office • Incumbency Certificate, Share Certificate, Corporate Register • Assistance in communication with the courts, tax authorities, banks • Signing and archiving of the documents • Receipt and archiving of correspondence • Compliance, KYC and AML monitoring 	
	Per month	59
	Per year	595

¹ According to the new Company Ordinance private companies must appoint one natural person as a physical director

8	Company seal	59
9	Power of Attorney (excluding notary certification / certified true copy and Apostille)	99
10	Power of Attorney (including notary certification / certified true copy and Apostille)	149

◆ Certificates and incorporation documents

11	Certificate of Continuing Registration (equivalent to Certificate of Good Standing)	149
12	Additional set of Incorporation documents under Apostille	499
13	Additional Articles of Association	
	Under Apostille	99
	No Apostille	129
14	Apostille per document	25
15	Notary certification per document	479
16	Notary certification per several documents (two and more)	479
17	Notary certification per document under Apostille	499
18	Notary certification per several documents (two and more) under Apostille	499

◆ Change in company structure

19	Change of company name	249
20	Change of company address	249
21	Change of Director	249
22	Change of Shareholder: sale-purchase of shares inside the group with an instrument of transfer (excluding government fees depending on company's activity and value of share)	249
23	Change of Beneficial owner	990
24	Amendments to the Articles of Association	449
25	Additional Issue of shares (excluding government fees)	249
26	Reduction of share capital (excluding government fees and court costs)	499
27	Company liquidation (winding up), excluding liquidator's fee	2990
28	Obtaining confirmation of offshore status	from 1990
29	Company deregistration (strike off)	449
30	Restoration of the company (excluding government fees and court costs)	249
31	Company transfer to another service provider	199
32	Change of company details or client in bank's records	249

◆ Other registration procedures

33	Company search at the Registrar of Companies	
	Certified by the Registry	49
	Under Apostille	79
34	Receiving LEI code (including registration fee)	399
35	Annual maintenance / renewal of the LEI code (including fee)	249

◆ Other services

36	Support in opening of a bank account	1490
37	Documents delivery / per delivery	from 60
38	Legal consulting (1 hour)	250

◆ Bookkeeping

39	Bookkeeping (up to 10 transactions per month)	
	Per month	99
40	Support of audit	30% of the audit expenses

◆ Penalties for late payment

41	1 month (% of invoice amount)	10%
	2 months (% of invoice amount)	20%
	3 months (% of invoice amount)	30%
	Over 3 months	termination of service

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